

ANNUAL PROGRAM/DEPARTMENT ASSESSMENT PLAN

(submitted to Division Committee by program/department assessment committee by Week 10 of Summer Quarter)

Program/Department/Discipline/Certificate:	Department Chair:
Classroom ___ Distance Learning ___ Hybrid ___	Designated Contact: (i.e., lead instructor, coordinator)
Quarter: _____ Year: _____	Date Submitted to Division Committee
Who is your Division Committee Representative?	
<p>CSCC Mission: The mission of Columbus State Community College is to provide quality educational programs that meet the life-long learning needs of its community. Through its dynamic curriculum and commitment to diverse learners, the college will serve as a catalyst for creating and fostering linkages among the community, business and educational institutions. The college will proactively respond to the changing needs of our community and its role in the global economy through the use of instructional and emerging technologies.</p>	
Department/Program Mission Statement:	
Department/Program Goals:	
1.	
Program/Department Assessment Plan	
Intended Student Learning Outcomes List courses and course outcomes by quarter to be measured during this academic year.	

Lead Instructor(s) List the instructor(s) leading the assessment process for the outcomes listed above.	
Assessment Process Why were these outcomes selected? How will student learning outcomes be measured? (Briefly describe the method(s), i.e., portfolios, readings laboratory assignments, presentations, multi-media, simulations, case study reviews, embedded test questions etc.) Who will analyze the results?	
Criteria for Success For the outcomes listed above, identify the benchmark and any other indicators that will be used to determine success.	

ANNUAL PROGRAM/DEPARTMENT ASSESSMENT REPORT

(submitted by program/department assessment committee by Week 3 of Summer Quarter)

Program/Department/Discipline/Certificate:	Department Chair:
Classroom ___ Distance Learning ___ Hybrid ___	Designated Contact: (i.e., lead instructor, coordinator)
Quarter: _____ Year: _____	Date Submitted to Division: Who is your Division Committee Representative?
Faculty who participated in this assessment:	
CSCC Mission: The mission of Columbus State Community College is to provide quality educational programs that meet the life-long learning needs of its community. Through its dynamic curriculum and commitment to diverse learners, the college will serve as a catalyst for creating and fostering linkages among the community, business and educational institutions. The college will proactively respond to the changing needs of our community and its role in the global economy through the use of instructional and emerging technologies.	
Department/Program Mission Statement:	
Department/Program Goals: 1.	

Program/Department Assessment Report: Classroom Assessment	
<p>Courses List courses and course outcomes that were assessed during the preceding year.</p>	
<p>Lead Instructor(s) List the instructor(s) leading the assessment process for the outcomes listed above.</p>	
<p>Assessment Process How were student learning outcomes measured? (Briefly describe the method(s), i.e., portfolios, laboratory assignments, presentations, simulations, case study reviews, embedded test questions etc.)</p> <p>What challenges did you experience implementing these assessment methods?</p> <p>Describe any proposed changes in assessment methods.</p>	
<p>Criteria for Success What is the percentage of students who achieved the department benchmark for each outcome?</p>	

What other success indicators were there?	
Program/Department Assessment Report: Classroom Assessment	
<p>Best Practices</p> <p>Describe your best practices for learning outcomes that met or exceeded the benchmark.</p>	
<p>Teaching Strategies</p> <p>Describe the teaching strategies that you will use to improve student learning particularly where students fell below the program/ department benchmark.</p> <p>(Faculty will implement these strategies in the following year).</p>	
<p>Action Plan for Continuous Improvement</p> <p>Describe any changes in curriculum, course sequencing, of courses, prerequisites. Identify resource needs.</p>	
<p>Follow-Up (next academic year)</p> <p>Discuss how successfully the proposed teaching strategies from the previous year worked during this academic year. Include benchmarks.</p>	